

**OMB NO. 1820-0030**  
**Expires: 06/30/2012**

**ANNUAL STATE APPLICATION UNDER PART B OF THE  
INDIVIDUALS WITH DISABILITIES EDUCATION ACT AS AMENDED IN 2004  
FOR FEDERAL FISCAL YEAR 2010**

**CFDA No. 84.027A and 84.173A**

**ED FORM No. 9055**

**UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF SPECIAL EDUCATION PROGRAMS  
Washington, DC 20202-2600**

**Section I**

**A. Submission Statement for Part B of IDEA**

Please select 1 or 2 below. Check 3 if appropriate.

- ☐ 1. The State provides assurances that it has in effect policies and procedures to meet all eligibility requirements of Part B of the Act as found in PL 108-446, the Individuals with Disabilities Education Act and applicable regulations (IDEA). The State is able to meet all assurances found in Section II.A of this Application.
- ☒ 2. The State cannot provide assurances for all eligibility requirements of Part B of the Act as found in PL 108-446. The State has determined that it is unable to make the assurances that are checked as 'No' in Section II.A. However, the State assures that throughout the period of this grant award the State will operate consistent with all requirements of IDEA in PL 108-446 and applicable regulations. The State will make such changes to existing policies and procedures as are necessary to bring those policies and procedures into compliance with the requirements of the IDEA, as amended, as soon as possible, and not later than June 30, 2011. The State has included the date by which it expects to complete necessary changes associated with assurances marked 'No'. (Refer to Assurances found in Section II.A.)

Optional:

- ☐ 3. The State is submitting modifications to State policies and procedures previously submitted to the Department. These modifications are: (1) deemed necessary by the State, for example when the State revises applicable State law or regulations; (2) required by the Secretary because there is a new interpretation of the Act or regulations by a Federal court or the State's highest court; and/or (3) because of an official finding of noncompliance with Federal law or regulations.

**B. Conditional Approval for Current Grant Year**

**If the State received conditional approval for the current grant year, check the appropriate statement(s) below:**

**1. Conditional Approval Related to Assurances in Section II.A:**

- ☐ a. Section II.A provides documentation of completion of all issues identified in the FFY 2009 conditional approval letter.
- ☒ b. As noted in Section II.A, the State has not completed all issues identified in the FFY 2009 conditional approval letter.

**2. Conditional Approval Related to Other Issues:**

- ☐ a. The State previously submitted documentation of completion of all issues identified in the FFY 2009 conditional approval letter.
- ☐ b. The State is attaching documentation of completion of all issues identified in the FFY 2009 conditional approval letter. *(Attach documentation showing completion of all issues.)*
- ☐ c. The State has not completed all issues identified in the FFY 2009 conditional approval letter. *(Attach documentation showing completion of any issues and a list of items not yet completed.)*

**Section II**

**A. Assurances Related to Policies and Procedures**

The State makes the following assurances that it has policies and procedures in place as required by Part B of the Individuals with Disabilities Education Act. (20 U.S.C. 1411-1419; 34 CFR §§300.100-300.174)

Check and enter date(s) as applicable		Assurances Related to Policies and Procedures
Yes (Assurance is given.)	No (Assurance cannot be given. Provide date on which State will complete changes in order to provide assurance.)	
X		1. A free appropriate public education is available to all children with disabilities residing in the State between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled, in accordance with 20 U.S.C. 1412(a)(1); 34 CFR §§300.101-300.108.
X		2. The State has established a goal of providing a full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. (20 U.S.C. 1412(a)(2); 34 CFR §§300.109-300.110)
X		3. All children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services in accordance with 20 U.S.C. 1412(a)(3); 34 CFR §300.111.
X		4. An individualized education program, or an individualized family service plan that meets the requirements of section 636(d), is developed, reviewed, and revised for each child with a disability in accordance with 34 CFR §§300.320 through 300.324, except as provided in §§300.300(b)(3) and 300.300(b)(4). (20 U.S.C. 1412(a)(4); 34 CFR §300.112)
X		5. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled, and special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily in accordance with 20 U.S.C. 1412(a)(5)(A)-(B); 34 CFR



Check and enter date(s) as applicable		Assurances Related to Policies and Procedures
Yes (Assurance is given.)	No (Assurance cannot be given. Provide date on which State will complete changes in order to provide assurance.)	
		§§300.114-300.120.
X		6. Children with disabilities and their parents are afforded the procedural safeguards required by 34 CFR §§300.500 through 300.536 and in accordance with 20 U.S.C. 1412(a)(6); 34 CFR §300.121.
X		7. Children with disabilities are evaluated in accordance with 34 CFR §§300.300 through 300.311. (20 U.S.C. 1412(a)(7); 34 CFR §300.122)
	X (June 30, 2011)	8. Agencies in the State comply with 34 CFR §§ 300.610 through 300.626 (relating to the confidentiality of records and information). (20 U.S.C. 1412(a)(8); 34 CFR §300.123)
X		9. Children participating in early intervention programs assisted under Part C, and who will participate in preschool programs assisted under this part, experience a smooth and effective transition to those preschool programs in a manner consistent with section 637(a)(9). By the third birthday of such a child, an individualized education program or, if consistent with 34 CFR §300.323(b) and section 636(d), an individualized family service plan, has been developed and is being implemented for the child. The local educational agency will participate in transition planning conferences arranged by the designated lead agency under section 635(a)(10). (20 U.S.C. 1412(a)(9); 34 CFR §300.124)
X		10. Agencies in the State, and the SEA if applicable, comply with the requirements of 34 CFR §§300.130 through 300.148 (relating to responsibilities for children in private schools), including that to the extent consistent with the number and location of children with disabilities in the State who are enrolled by their parents in private elementary schools and secondary schools in the school district served by a local educational agency, provision is made for the participation of those children in the program assisted or carried out under this part by providing for such children special education and related services in accordance with the requirements found in 34 CFR §§300.130 through 300.148 unless the Secretary has arranged for services to those children under subsection (f) [By pass]. (20 U.S.C. 1412(a)(10); 34 CFR §§300.129-300.148)
X		11. The State educational agency is responsible for ensuring that the requirements of Part B are met including the requirements of 34 CFR §§300.113, 300.149, 300.150 through 300.153, and 300.175 and

Check and enter date(s) as applicable		Assurances Related to Policies and Procedures
Yes (Assurance is given.)	No (Assurance cannot be given. Provide date on which State will complete changes in order to provide assurance.)	
		300.176 and that the State monitors and enforces the requirements of Part B in accordance with 34 CFR §§300.600-300.602 and 300.606-300.608. (20 U.S.C. 1412(a)(11); 34 CFR §300.149)
X		12. The Chief Executive Officer of a State or designee of the officer shall ensure that an interagency agreement or other mechanism for interagency coordination is in effect between each public agency described in subparagraph (b) of 34 CFR §300.154 and the State educational agency, in order to ensure that all services described in paragraph (b)(1)(i) that are needed to ensure a free appropriate public education are provided, including the provision of such services during the pendency of any dispute under §300.154(b)(3). Such agreement or mechanism shall meet the requirements found in 20 U.S.C. 1412(a)(12)(A)-(C); 34 CFR §300.154.
	X (June 30, 2011)	13. The State educational agency will not make a final determination that a local educational agency is not eligible for assistance under this part without first affording that agency reasonable notice and an opportunity for a hearing. (20 U.S.C. 1412(a)(13); 34 CFR §300.155)
X		14. The State educational agency has established and maintains qualifications to ensure that personnel necessary to carry out this part are appropriately and adequately prepared and trained, including that those personnel have the content knowledge and skills to serve children with disabilities as noted in 20 U.S.C. 1412(a)(14)(A)-(E); 34 CFR §300.156.
X		15. The State has established goals for the performance of children with disabilities in the State that meet the requirements found in 20 U.S.C. 1412(a)(15)(A)-(C); 34 CFR §300.157.
X		16. All children with disabilities are included in all general State and districtwide assessment programs, including assessments described under section 1111 of the Elementary and Secondary Education Act of 1965, with appropriate accommodations and alternate assessments where necessary and as indicated in their respective individualized education programs as noted in 20 U.S.C. 1412(a)(16)(A)-(E); 34 CFR §300.160.



Check and enter date(s) as applicable		Assurances Related to Policies and Procedures
Yes (Assurance is given.)	No (Assurance cannot be given. Provide date on which State will complete changes in order to provide assurance.)	
X		17. Funds paid to a State under this part will be expended in accordance with all the provisions of Part B including 20 U.S.C. 1412(a)(17)(A)-(C); 34 CFR §300.162.
X		18. The State will not reduce the amount of State financial support for special education and related services for children with disabilities, or otherwise made available because of the excess costs of educating those children, below the amount of that support for the preceding fiscal year, unless a waiver is granted, in accordance with 20 U.S.C. 1412(a)(18)(A)-(D); 34 CFR §§300.163 through 300.164.
X		19. Prior to the adoption of any policies and procedures needed to comply with this section (including any amendments to such policies and procedures), the State ensures that there are public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities. (20 U.S.C. 1412(a)(19); 34 CFR §300.165)
X		20. In complying with 34 CFR §§300.162 and 300.163, a State may not use funds paid to it under this part to satisfy State-law mandated funding obligations to local educational agencies, including funding based on student attendance or enrollment, or inflation. (20 U.S.C. 1412(a)(20); 34 CFR §300.166)
X		21. The State has established and maintains an advisory panel for the purpose of providing policy guidance with respect to special education and related services for children with disabilities in the State as found in 20 U.S.C. 1412(a)(21)(A)-(D); 34 CFR §§300.167-300.169.
X		22. The State educational agency examines data, including data disaggregated by race and ethnicity, to determine if significant discrepancies are occurring in the rate of long-term suspensions and expulsions of children with disabilities in accordance with 20 U.S.C. 1412(a)(22)(A)-(B); 34 CFR §300.170.
	X (August 31, 2010)	23a. The State adopts the National Instructional Materials Accessibility Standard for the purposes of providing instructional materials to blind persons or other persons with print disabilities, in a timely manner after the publication of the National Instructional Materials Accessibility Standard in the Federal Register in accordance with 20 U.S.C.

Check and enter date(s) as applicable		Assurances Related to Policies and Procedures
Yes (Assurance is given.)	No (Assurance cannot be given. Provide date on which State will complete changes in order to provide assurance.)	
		1412(a)(23)(A) and (D); 34 CFR §300.172.
		23b. (Note: Check either "23b.1" or "23b.2" whichever applies.
	X (August 31, 2010)	<p>23b.1 The State educational agency coordinates with the National Instructional Materials Access Center and not later than 12/03/06 the SEA as part of any print instructional materials adoption process, procurement contract, or other practice or instrument used for purchase of print instructional materials enters into a written contract with the publisher of the print instructional materials to:</p> <ul style="list-style-type: none"> <li>• require the publisher to prepare and, on or before delivery of the print instructional materials, provide to the National Instructional Materials Access Center, electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard; or</li> <li>• purchase instructional materials from the publisher that are produced in, or may be rendered in, specialized formats. (20 U.S.C. 1412(a)(23)(C); 34 CFR §300.172)</li> </ul>
		23b.2 The State Educational Agency has chosen not to coordinate with the National Instructional Materials Access Center but assures that it will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. (20 U.S.C. 1412(a)(23)(B); 34 CFR §300.172)
X		24. The State has in effect, consistent with the purposes of the IDEA and with section 618(d) of the Act, policies and procedures designed to prevent the inappropriate overidentification or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment described in 34 CFR §300.8. (20 U.S.C 1412(a)(24); 34 CFR §300.173)
X		25. The State educational agency shall prohibit State and local educational agency personnel from requiring a child to obtain a prescription for a substance covered by the Controlled Substances Act (21 U.S.C. 812(c)) as a condition of attending school, receiving an evaluation under 34 CFR §§300.300 through 300.311, or receiving services under the IDEA as described in 20 U.S.C. 1412(a)(25)(A)-(B); 34 CFR §300.174.



## B. Other Assurances

The State also makes the following assurances:

Yes	Other Assurances
X	1. The State shall distribute any funds the State does not reserve under 20 U.S.C. 1411(e) to local educational agencies (including public charter schools that operate as local educational agencies) in the State that have established their eligibility under section 613 for use in accordance with this part as provided for in 20 U.S.C. 1411(f)(1)-(3); 34 CFR §300.705.
X	2. The State shall provide data to the Secretary on any information that may be required by the Secretary. (20 U.S.C. 1418(a)(3); 34 CFR §§300.640-300.645.)
X	3. The State, local educational agencies, and educational service agencies shall use fiscal control and fund accounting procedures that insure proper disbursement of and accounting for Federal funds. (34 CFR §76.702)
X	4. As applicable, the assurance in OMB Standard Form 424B (Assurances for Non-Construction Programs), relating to legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood insurance; environmental standards; wild and scenic river systems; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and general agreement to comply with all Federal laws, executive orders and regulations.

## C. Certifications

The State Educational Agency is providing the following certifications:

Yes	
X	1. The State certifies that ED Form 80-0013, <i>Certification Regarding Lobbying</i> , is on file with the Secretary of Education.  With respect to the <i>Certification Regarding Lobbying</i> , the State recertifies that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; that the State shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 CFR Part 82, Appendix B); and that the State Agency shall require the full certification, as set forth in 34 CFR Part 82, Appendix A, in the award documents for all sub awards at all tiers.
X	2. The State certifies that certifications in the Education Department General Administrative Regulations (EDGAR) at 34 CFR §80.11 relating to State eligibility, authority and approval to submit and carry out the provisions of its State application, and consistency of that application with State law are in place within the State.
X	3. The State certifies that the arrangements to establish responsibility for services pursuant to 20 U.S.C. 1412(a)(12)(A)-(C); 34 CFR §300.154 (or 20 U.S.C. 1412(a)(12)(A); 34 CFR 300.154(a) are current. This certification must be received prior to the expenditure of any funds reserved by the State under 20 U.S.C. 1411(e)(1);



34 CFR §300.171.
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**D. Statement**

I certify that the State of the District of Columbia can make the assurances checked as 'yes' in Section II.A and II.B and the certifications required in Section II.C of this application. These provisions meet the requirements of the Part B of the Individuals with Disabilities Education Act as found in PL 108-446. The State will operate its Part B program in accordance with all of the required assurances and certifications.

If any assurances have been checked 'no', I certify that the State will operate throughout the period of this grant award consistent with the requirements of the IDEA as found in PL 108-446 and any applicable regulations, and will make such changes to existing policies and procedures as are necessary to bring those policies and procedures into compliance with the requirements of the IDEA, as amended, as soon as possible, and not later than June 30, 2011. (34 CFR §76.104)

I, the undersigned authorized official of the

**District of Columbia, Office of the State Superintendent of Education (OSSE)**

am designated by the Governor of this State to submit this application for FFY 2010 funds under Part B of the Individuals with Disabilities Education Act (IDEA).

Printed/Typed Name and Title of Authorized Representative of the State:

**Kerri L. Briggs, Ph.D., State Superintendent of Education**

Signature:



Date:

6/4/10

### Section III

#### **Description of Use of Funds Under Part B of the Individuals with Disabilities Education Act - 20 U.S.C. 1411(e)(5); 34 CFR §300.171**

States must provide the Description of Use of Funds by completing and submitting the Excel Interactive Spreadsheet with the 2010 Application.

Describe how the amount retained by the State educational agency under 20 U.S.C. 1411(e)(1) will be used to meet the following activities under Part B. (20 U.S.C. 1411(e)(1)-(3), (6) and (7)) The Department annually identifies for States the maximum amounts that a State may retain under Section 1411(e)(1) and (2).<sup>1</sup> The dollar amounts **listed in the Excel Interactive Spreadsheet** by the State for administration and for other State activities should add up to less or equal to the dollar amount provided to the State by the Department for each of these activities.

**Enter whole dollar amounts (do not enter cents) in appropriate cells on the State's Excel Interactive Worksheet. The Excel Interactive Spreadsheet must be submitted as part of the State's application.**

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<sup>1</sup> Each State may reserve for each fiscal year not more than the maximum amount the State was eligible to reserve for State administration under this section for fiscal year 2004 or \$800,000 (adjusted in accordance with 20 U.S.C. 1411(e)(1)(B)), whichever is greater; and each outlying area may reserve for each fiscal year not more than 5 percent of the amount the outlying area receives under 20 U.S.C. 1411(b)(1) for the fiscal year or \$35,000, whichever is greater.

For each fiscal year beginning with fiscal year 2005, the Secretary shall cumulatively adjust: 1) the maximum amount the State was eligible to reserve for State administration under this part for fiscal year 2004; and 2) \$800,000, by the rate of inflation as measured by the percentage increase, if any, from the preceding fiscal year in the Consumer Price Index For All Urban Consumers, published by the Bureau of Labor Statistics of the Department of Labor.



Describe the process used to get input from LEAs regarding the distribution of amounts among activities described in the Excel Interactive Spreadsheet to meet State priorities. (20 U.S.C. 1411(e)(5)(B); 34 CFR §300.704)

OSSE's allocation of its FY 2010 federal IDEA-B grant funds has been informed by the following activities:

- 1) Review of the Office of the State Superintendent's Five Year Strategic Plan
- 2) Posting of the draft application for 60 days, with a 30 day public comment period
- 3) Announcement of the posting on the OSSE website via an OSSE news release and the OSSE weekly newsletter, circulated to all LEAs and additional educational stakeholders
- 4) Presentation of the draft application at the OSSE's March State Advisory Panel Meeting, with request for comment
- 5) Presentation of public comments received to date at the OSSE's April State Advisory Panel Meeting.

OSSE's FFY 2010 special education state applications and spending plans for IDEA Part B and Part C were posted for 60 days on the OSSE website (from March 10, 2010, to May 10, 2010). Members of the public were informed that they had the opportunity to make comments on the applications from March 10-April 12, 2010. Individuals who wished to do so were asked to direct their comments to Mr. Gregory Ellis, Special Assistant, Division of Special Education, by email at [gregory.ellis@dc.gov](mailto:gregory.ellis@dc.gov) or by phone at 202-741-0274.

LEAs were notified of the posting via the weekly OSSE LEA newsletter issued on March 11, 2010 (see Appendix A). OSSE also reviewed the draft Part B application at the State Advisory Panel (SAP) meeting on March 18, 2010 and provided members with hard copies of the draft application. OSSE provided an update on public comments and asked the SAP members for any additional input at the April SAP meeting held on April 15, 2010.

OSSE received a public comment related to the length of timelines assigned to certain assurances in the draft application. Timelines were developed based on both internal capacity and the expected timeframe for policy development and review by all involved stakeholders (both the public and required departments). OSSE has shortened several timelines in its final application.

## **Section IV**

### **State Administration**

Section 608(a) of the IDEA requires each State that receives funds under this title to:

- (1) ensure that any State rules, regulations, and policies relating to this title conform to the purposes of this title;
- (2) identify in writing to local educational agencies located in the State and the Secretary any such rule, regulation, or policy as a State-imposed requirement that is not required by this title and Federal regulations; and
- (3) minimize the number of rules, regulations, and policies to which the local educational agencies and schools located in the State are subject under this title.

States must attach to this application a list identifying any rule, regulation, or policy that is State-imposed (not required by IDEA or Federal regulations). If there are no such State-imposed rules, regulations, or policies, please so indicate. In addition, the State is required to inform local education agencies in writing of such State-imposed rules, regulation or policy. (20 U.S.C. 1407(a); 34 CFR §300.199)

### **RULES, REGULATIONS, AND POLICIES THAT ARE IMPOSED BY THE DISTRICT OF COLUMBIA (NOT REQUIRED BY FEDERAL STATUTE OR REGULATIONS)**

Section 2203.6\*: Completion/exit documents for students with disabilities.

Section 3001.1\*: Definition of "developmental delay," "assistive technology device," "foster parent," and "severe discrepancy"

Section 3002.1\*: Provision of FAPE

Section 3003.1(b) and (e)\*: IEP Team and Evaluations

Section 3003.3\*: IEP Team and Eligibility Determinations

Section 3003.6(c)(2), (d) & (e)\*: IEP Meeting Notice

Section 3004.1\*: Referrals for IEPs

Section 3005.5\*: Qualified Evaluators under the direction of the IEP Team.

Section 3005.7\*: Required Reevaluations

Section 3005.10\*: Required observation

Section 3006\*: IEP Team for eligibility determination

Section 3006.2 and 3006.5\*: Content of assessment report

Section 3006.7\*: Assessment Report to the parent at no cost

Section 3007.3\*: Required Behavior Plan

Section 3009.1\*: Statement of progress

Section 3009.4\*: Statement of inter-agency responsibilities

Section 3013.5\*: Disruption to other students' education



Section 3013.6\*: Placement at non-public facilities in the District whenever possible

Section 3018.5\*: Reimbursements for private school

Section 3019.2\*: Election of LEA by charter schools

Section 3019.3(g)  
and 3019.4(d)\*: Use of the Special Education Data System (SEDS)

Section 3019.5\*: Transfer of records

Section 3019.8\*: Placement in LRE

Section 3019.9\*: Placement in Nonpublic schools

Section 3019.10\*: HOD/SA Implementation

Section 3020.2\*: Content of Procedural Safeguard Notice

Section 3025.1(c) & (f)\*: Content of Prior Written Notice

Section 3026.1(b)\*: Required parental consent

Section 3027.5\*: Rates for independent evaluations and services

Section 3029.5\*: Attorney disclosures prior to the provision of fees

Section 3030.5\*: LEA request to continue the timeline

Section 3030.6\*: LEA request to dismiss

Section 3030.9\*: Resolution Agreement content

Section 3030.10\*: Notice to parties regarding void agreement

Section 3030.11\*: Transmittal of HOD by facsimile

Section 3030.12\*: Standard for continuances

Section 3030.13\*: Content of HODs

Section 3030.14\*: Burden of proof

Section 3032.3\*: Reimbursement of fees

Section 3032.4\*: Attorney fees

Placement Oversight Policy and Procedure (v.2)\*\*

Least Restrictive Environment and Inclusion\*\*

Guidance on Prohibition of Discrimination Against Children with Disabilities\*\*

State Complaints Policy and Procedures\*\*

Secondary Transition Policy\*\*

Related Services Policy\*\*

Initial Evaluation/Reevaluation Policy\*\*  
Early Childhood Transition Policy\*\*  
Child find Policy\*\*

\*/ References are to Title 5 of the D.C. Municipal Regulations.

\*\*/ Reference <http://www.osse.dc.gov/seocwp/view,a.1222,q.561151.asp>



## District of Columbia

FFY 2010

## REGULAR AWARD AMOUNT Est.

\$16,963,566

## TOTAL AWARD AMOUNT

\$16,963,566

## ADMINISTRATION

Maximum Available for Administration.

Sec.  
III

\$936,532

How much do you want to set aside for Administration in dollars?

\$936,532

OK

You must distribute, in whole dollars, the amount you want to set aside for Administration among the following activities:

For the purpose of administering IDEA Part B including Preschool Grants under 20 U.S.C. 1419, a High Cost Fund, and the coordination of activities under Part B with, and providing technical assistance to, other programs that provide services to children with disabilities. (Note: These funds may be used for Administering but not Financing a High Cost Fund)

a. \$936,532

For the administration of Part C of IDEA, if the SEA is the Lead Agency for the State under Part C.

b.

You may set aside a portion of your Administration funds resulting from inflation for the following 4 Other State-Level Activities. Additional funds for these purposes may also be set aside under Other State-Level Activities. Based on the amount that you propose to set aside for Administration, the maximum amount of Administration funds that you may use for these 4 activities is:

\$136,532

For support and direct services, including technical assistance, personnel preparation, and professional development and training.

c. \$0

To assist local educational agencies in providing positive behavioral interventions and supports and appropriate mental health services for children with disabilities.

d.

To assist local educational agencies in meeting personnel shortages.

e.

To support capacity building activities and improve the delivery of services by local educational agencies to improve results for children with disabilities.

f.

Subtotal, Administration funds used for Other State-Level Activities

\$0

OK

If you receive a Preschool Grant under 20 U.S.C. 1419, you may use Administration funds, along with other funds, to develop and implement a State policy jointly with the lead agency under Part C and the SEA to provide early intervention services (which must include an educational component that promotes school readiness and incorporates preliteracy, language, and numeracy skills) in accordance with Part C to children with disabilities who are eligible for services under the Preschool Grant program and who previously received services under Part C until such children enter, or are eligible under State law to enter, kindergarten, or elementary school as appropriate.

g.

The total of details for your Administration set-aside is

\$936,532

OK

## OTHER STATE-LEVEL ACTIVITIES

If you propose to set aside more than \$850,000 for Administration and you DO wish to use funds for a High Cost Fund, the maximum amount that you may use for Other State-Level Activities is:

\$1,625,847

Of the amount you set aside for Other State-Level Activities at least 10% must be used for the High Cost Fund.

If you propose to set aside more than \$850,000 for Administration and you DO NOT wish to use funds for a High Cost Fund, the maximum amount that you may use for Other State-Level Activities is:

\$1,463,263

If you propose to set aside \$850,000 or less for Administration and you DO wish to use funds for a High Cost Fund, the maximum amount that you may use for Other State-Level Activities is:

\$1,707,140

Of the amount you set aside for Other State-Level Activities at least 10% must be used for the High Cost Fund.

If you propose to set aside \$850,000 or less for Administration and you DO NOT wish to use funds for a High Cost Fund, the maximum amount that you may use for Other State-Level Activities is:

\$1,544,555

Do you wish to use funds for a High Cost Fund? (Yes or No)

No

Based on the amount that you intend to set aside for Administration, the size of your total award, and your decision

NOT TO use set aside funds to support a High Cost Fund, the maximum that you may use for Other State-Level Activities is:

\$1,463,263

How much do you want to set aside for Other State-Level Activities?

\$1,463,263

OK

You must distribute the amount you want to set aside for Other State-Level Activities the following activities. You can distribute amounts in any order you wish. The total balance remaining to be distributed at any time appears in red.

#### Required Activities:

For monitoring, enforcement, and complaint investigation. (You must use at least \$1 for this purpose)

h. \$1,116,024

\$0

To establish and implement the mediation process required by 20 U.S.C. 1415(e), including providing for the cost of mediators and support personnel. (You must use at least \$1 for this purpose)

i. \$20,000

\$0

#### Optional Authorized Activities:

For support and direct services, including technical assistance, personnel preparation, and professional development and training

j. \$327,239

\$0

To assist local educational agencies in providing positive behavioral interventions and supports and appropriate mental health services for children with disabilities.

k.

\$0

To assist local educational agencies in meeting personnel shortages.

l.

\$0

To support capacity building activities and improve the delivery of services by local educational agencies to improve results for children with disabilities.

m.

\$0

To support paperwork reduction activities, including expanding the use of technology in the IEP process.

n.

\$0

To improve the use of technology in the classroom by children with disabilities to enhance learning.

o.

\$0

To support the use of technology, including technology with universal design principles and assistive technology devices, to maximize accessibility to the general education curriculum for children with disabilities.

p.

\$0

Development and implementation of transition programs, including coordination of services with agencies involved in supporting the transition of children with disabilities to postsecondary activities.

q.

\$0

Alternative programming for children with disabilities who have been expelled from school, and services for children with disabilities in correctional facilities, children enrolled in State-operated or State-supported schools, and children with disabilities in charter schools.

r.

\$0

To support the development and provision of appropriate accommodations for children with disabilities, or the development and provision of alternate assessments that are valid and reliable for assessing the performance of children with disabilities, in accordance with Sections 1111(b) and 6111 of the Elementary and Secondary Education Act of 1965.

s.

\$0

To provide technical assistance to schools and LEAs, and direct services, including supplemental educational services as defined in Section 1116(e) of the Elementary and Secondary Education Act of 1965 to children with disabilities, in schools or local educational agencies identified for improvement under Section 1116 of the Elementary and Secondary Education Act of 1965 on the sole basis of the assessment results of the disaggregated subgroup of children with disabilities, including providing professional development to special and regular education teachers, who teach children with disabilities, based on scientifically based research to improve educational instruction, in order to improve academic achievement to meet or exceed the objectives established by the State under Section 1111(b)(2)(G) of the Elementary and Secondary Education Act of 1965.

t.

\$0

The total of details for your Other State-Level Activities set-aside is

\$1,463,263

OK

You are almost done.

If you are using money for a High Cost Fund, You must report how much you will use for each of the following two activities. You reported that you would use

\$0

To establish and make disbursements from the high cost fund to local educational agencies in accordance with 20 U.S.C. 1411(e)(3) during the first and succeeding fiscal years of the high cost fund.

u.

To support innovative and effective ways of cost sharing by the State, by an LEA, or among a consortium of LEAs, as determined by the State in coordination with representatives from LEAs, subject to 20 U.S.C. 1411(e)(3)(B)(ii) (Amount may not be more than 5% of the amount reserved for the LEA Risk Pool.)

v.

Establishment of High Cost Fund (20 U.S.C. 1411(e)(3)(B)(i)) - A State shall not use any of the funds the State reserves pursuant to 20 U.S.C. 1411(e)(3)(A)(i), but may use the funds the State reserves under 20 U.S.C. 1411(e)(1), to establish and support the high cost fund.

Subtotal, High Cost Fund

\$0

OK



## Appendix A

**From:** OSSE Newsletter (OSSE)

**Sent:** Thursday, March 11, 2010 5:58 PM

**Subject:** OSSE Newsletter: March 11

### In This Issue *(click)*

- I. [Federal Grant Opportunity- Investing in Innovation \(i3\) Information](#)
- II. [Upcoming GED Examinations](#)
- III. [S.O.S \(Saving Our Sisters\) from HIV/AIDS Health Summit](#)
- IV. [Legacies in Fabric Exhibit at the Sumner School](#)
- V. [OSSE Posts FFY 2010 Draft State Grant Application Under Part B and C of the Individuals with Disabilities Education \(IDEA\) for Public Comment](#)
- VI. [Special Education Data System Webinar](#)
- VII. [Special Education Data System Training Opportunity for LEA-Based System Trainers](#)
- VIII. [DC One App Now Available](#)
- IX. [School Health Profiles](#)
- X. [DC Science and Engineering Fair Information Session](#)
- XI. [Time and Effort Webinar for LEAs and other Sub-grantees](#)
- XII. [2010 21<sup>st</sup> Century Community Learning Centers Grant \(21<sup>st</sup> CCLC\) Competition](#)
- XIII. [Education Licensure Commission New Applicants Workshop and Public Meeting](#)
- XIV. [Free Praxis Materials Available](#)

**NOTE:** The OSSE Newsletter will now be distributed every Thursday in a printable version. To submit an article, please send complete items to [osse.newsletter@dc.gov](mailto:osse.newsletter@dc.gov) no later than Wednesday at noon. Submissions should have a headline and complete information (i.e. division name, date, contact person, and event location/time) in the body of the message. Please direct any further questions to [osse.newsletter@dc.gov](mailto:osse.newsletter@dc.gov).

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## ANNOUNCEMENTS

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### Federal Grant Opportunity- Investing in Innovation (i3) Information

The US Department of Education released The Investing in Innovation Fund this week. The fund is established under section 14007 of the American Recovery and Reinvestment Act of 2009 (ARRA), provides funding to support (1) local educational agencies (LEAs), and (2) nonprofit organizations in partnership with (a) one or more LEAs or (b) a consortium of schools. The purpose of this program is to provide competitive grants to applicants with a record of improving student achievement and attainment in order to expand the implementation of, and investment in, innovative practices that are demonstrated to have an impact on improving student achievement or student growth, closing achievement gaps, decreasing dropout rates, increasing high school graduation rates, or increasing college enrollment and completion rates. These grants will (1) allow eligible entities to expand and develop innovative practices that can serve as models of best practices, (2) allow eligible entities to work in partnership with the private sector and the philanthropic community, and (3) identify and document best practices that can be shared and taken to scale based on demonstrated success. For all the details and more information please see the following link to the U.S. Department of Education's site: <http://www2.ed.gov/programs/innovation/index.html>. We encourage all eligible entities to submit applications.

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### Upcoming GED Examinations

[www.dcgged.org](http://www.dcgged.org)

The one-day GED Practice Examination will be offered Saturday, March 13 at 8 am – 5 pm, at the DC National Guard Armory.

The two-day GED Examination will be offered Tuesday, March 16th at 8 am – 2 pm and Wednesday, March 17th at 8 am– 2 pm, at the GED Testing Center located at 410 8<sup>th</sup> Street, NW.

You must pre-register at 410 8<sup>th</sup> Street, NW between 9 am – 1 pm Monday – Friday. Please go to [www.dcgged.org](http://www.dcgged.org) for additional information, requirements, and examination fees. All candidates that want to take the GED Examination must pass the Official-2002 Series Practice Test with an overall score of 2250 and a minimum of 410 on each of the five (5) tests in the battery. Proof of passing scores must be presented at the time of GED Exam registration.

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### S.O.S (Saving Our Sisters) from HIV/AIDS Health Summit

Saving Our Sisters is a free half-day awareness and skill building summit for young women ages 13-29. It will offer age appropriate awareness and skill building seminars, a town hall meeting, free HIV testing and counseling.

Date: Saturday, March 13  
Time: 10 am- 2pm  
Location: THEARC

1901 Mississippi Avenue SE  
Washington, DC 20020

To register visit [www.soshealthsummit.com](http://www.soshealthsummit.com)

For more information, please call (202) 498-7538 or email [sos@divasmph.org](mailto:sos@divasmph.org)

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## Legacies in Fabric Exhibit at the Sumner School

The Sumner School Museum & Archives' Spring Exhibit will be on display from February 2 until June 11, 2010. The title of the exhibit is "Legacies in Fabric: The Heritage of Quilting and Quilters" by the Daughters of Dorcas and sons.

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## OSSE Posts FFY 2010 Draft State Grant Application Under Part B and C of the Individuals with Disabilities Education (IDEA) for Public Comment

OSSE's FFY 2010 draft special education state applications and spending plans for IDEA Part B and Part C will be posted for 60 days on the OSSE website [click here](#) (from March 10 to May 10). Please be informed that members of the public will have the opportunity to make comments on the applications from March 10- April 12, 2010. Individuals who wish to do so should direct their comments to Mr. Gregory Ellis, Special Assistant, Department of Special Education, by email at [gregory.ellis@dc.gov](mailto:gregory.ellis@dc.gov) or by phone at 202-741-0274.

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## Special Education Data System Webinar

The Special Education Data System (SEDS or "EasyIEP") team will provide a series of webinars for users to help better understand specific processes in SEDS. The first webinar will be conducted in March and will cover two topics: Extended School Year (ESY) and Progress Reports. The SEDS team will review page functionality and will share specific tips on how to use each page in the system. Any LEA or school based user may attend this webinar. A written document for each topic will be available in SEDS for any user that is unable to attend. You must register prior to the date of the webinar. Please see below for details.

SEDS Information Webinar (ESY and Progress Reports)

Date: Friday, March 26, 2010

Times: Choose a session 12:00 pm OR 3:30 pm

Register in advance:

12 pm session <https://www1.gotomeeting.com/register/844734128>

3:30 pm session <https://www1.gotomeeting.com/register/832287056>

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## Special Education Data System Training Opportunity for LEA-Based System Trainers

The Office of the State Superintendent of Education (OSSE) is pleased to offer additional Special Education Data System (SEDS) training for the 2009-2010 school year. This training course includes multiple components and is only intended for persons who will become trainers at their LEAs. In order to become a trainer at your LEA, you must attend the following sessions: (1) **Basic user training** (6.5 hours), (2) **Webinar Review** (2 hours), (3) **Trainer strategies, tools, and logistics** (6.5 hours)

Upcoming Trainings in April:

Basic User Training:

April 9, 2010, 9 am – 3:30 pm, Van Ness Elementary School

Webinar Review:

April 14, 9-11 am, 1-3 pm, or 4-6 pm

Trainer Strategies, Tools, and Logistics: **(NEW TRAINERS)**

April 16, 2010, 9 am - 3:30pm, Van Ness Elementary School

Register online <https://octo.quickbase.com/db/bexfgrx94>

Please contact Angel Johnson at [angelt.johnson@dc.gov](mailto:angelt.johnson@dc.gov) for questions about this training opportunity.

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## DC One App

The DC OneApp for SY2010-2011 is now available at <https://dconeapp.dc.gov>. Students who complete their DC OneApp and provide all required supporting documents to OSSE's Higher Education Financial Services & Preparatory Programs (HEFS & P2) department before May 19 can receive their award letter(s) while they wait! The OSSE's HEFS & P2 department is located at 1150 5<sup>th</sup> Street, SE, Washington DC 20003.

The DC OneApp is the District's online application to apply for DCTAG, DCLEAP, DC Adoption and MVP. The merit based programs – Robert C. Byrd Honors Scholarship and the United States Senate Youth Program have separate applications that are available in high schools.

Completing the DC OneApp is a three-step process that requires

- a completed DC OneApp at <https://dconeapp.dc.gov>
- a completed FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), AND
- all DC OneApp supporting documents. All required supporting documents must be mailed or delivered to OSSE's HEFS & P2 office as one complete package. **Like the FAFSA, students must complete the DC OneApp and submit all required supporting documents every year.**

Students and parents are encouraged to complete the DC OneApp early as funds are limited and subject to annual appropriations as approved and provided by the District of Columbia and United States federal government. Completion of the DC OneApp does not guarantee award funding.

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## School Health Profiles

Please encourage principals and health teachers to complete the 2010 School Health Profiles! These important surveys were mailed on February 16 to principals and lead health teachers at every DC public and charter middle and high school.

The School Health Profiles assess the status of school health policies and programs. Without an accurate view of the current policies and activities, OSSE cannot plan and allocate program resources adequately. Data provided through these surveys are critical for designing and administering programs to meet the needs of our students, and to provide a basis for future funding.

Each school is receiving two questionnaire booklets—one should be completed by the principal and one completed by the lead health education teacher. This teacher may be your only health education teacher. Determine which teacher best fits this description. Give the teacher questionnaire and cover letter to your lead health education teacher. Profiles should be returned no later than March 20, 2010.

If you have any questions or if your school has not received your Profiles Questionnaire, contact Aryka Chapman at (202) 654-6115 or [aryka.chapman@dc.gov](mailto:aryka.chapman@dc.gov).

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## DC Science and Engineering Fair Information Session

OSSE and DCPS are partnering with the Washington based Center for Minority Achievement in Science and Technology (CMAST) and the Walter Reed Army Institute of Research (WRAIR) to host this year's citywide science fair. The 2010 DC Science and Engineering Fair will be held on Saturday, March 27 at McKinley Technology High School. Judging will begin at 8:30am and the fair will end with an Awards Ceremony at 3:00pm. All District students in grades 6-12 are eligible to participate and compete for various awards, scholarships, and prizes.

The science fair has two divisions: Junior (grades 6-8) and Senior (grades 9-12). Students in both divisions have an opportunity to win a variety of special awards and trophies presented by many of the region's top government, corporate, and community-based organizations. Finalists (Senior Division only) from the citywide science fair will go on to represent the District of Columbia at the Intel® International Science Fair to be held May 9-14 in San Jose, CA. Registration is open today and we encourage school leadership to work with local student science fair winners to register them in the citywide fair as soon as possible. **Registration closes on March 17, 2010.** Visit the official DC Science and Engineering Fair website at <http://www.dsciencefair.com>.

For the first time ever, a Twitter profile (<http://twitter.com/dsciencefair>) and Facebook page ("2010 DC Science & Engineering Fair") have been created to provide up-to-date information and news to students, parents, and the community. All District students are encouraged to participate.



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## Time and Effort Webinar for LEAs and Other Subgrantees

OSSE subgrantees receiving federal education funds are invited to participate in a Time and Effort Webinar. The webinar that will provide an overview of **time and effort record keeping requirements** as they relate to the obligation of federal education funds for employee compensation. We will discuss several issues that will help LEAs to ensure compliance in the allocation of federal education funds for salaries including:

- General Time and Effort Overview
- Examples of Cost-Objectives
- Special Circumstances including T&E in SWPs and Supplemental Contracts
- Examples of Semi-Annual Certifications and PARs (Personnel Activity Reports)

For your convenience, the webinar will be offered on two separate dates. Appropriate representatives (both fiscal and programmatic staff, e.g. Executive Director/Head of School; Business Manager/Accountant) from each subgrantee are strongly encouraged to participate. Please share this invitation with **all relevant individuals** at your agency who may benefit from a deeper understanding of time and effort record keeping requirements at the LEA level.

If you would like to participate in the Wednesday, March 17, 10:30 – 11:30 am webinar, please click here to register: <https://www2.gotomeeting.com/register/192623699>

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## 2010 21<sup>st</sup> Century Community Learning Centers Grant (21<sup>st</sup> CCLC) Competition

OSSE is soliciting applications to establish 21<sup>st</sup> Century Community Learning Centers (CFDA Number: 84.287). This program supports the creation of community learning centers that provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. The program helps students meet state and local student standards in core academic subjects, such as reading and math; offers students a broad array of enrichment activities that can complement their regular academic programs; and offers literacy and other educational services to the families of participating children. The application deadline is April 21, 2010.

Please visit the OSSE web site to find all the information, forms and instructions needed to apply for a grant under the 21<sup>st</sup> CCLC program. For additional information regarding this competition, please contact Mr. Derrick Blue via email at [derrick.blue@dc.gov](mailto:derrick.blue@dc.gov) or phone at (202) 741-6419.

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## Education Licensure Commission New Applicants Workshop and *Public Meeting*

The Education Licensure Commission invites all interested participants to its New Applicants Workshop on March 18, 2-4 pm. Registration is required, [to register please call \(202\) 442-4012](#). In addition, the Commission takes formal licensing and approval actions at its Public Sessions, which are scheduled to occur monthly, its next public meeting will be March 23 at 10:30 am.

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## Free Praxis Materials Available

OSSE is committed to assisting teachers with meeting the highly qualified teacher (HQT) requirements outlined in the Elementary and Secondary Education Act of 1965, as amended. Additionally, licensure regulations revised in 2009 now permit fully licensed teachers to obtain endorsement licenses in additional subject areas by successfully completing DC's required content and pedagogy exams. In an effort to assist teachers with becoming HQT and obtaining endorsement licenses, OSSE has FREE Praxis I (Reading, Writing and Math) and Praxis II Preparation materials available in the following subject areas: Elementary Education, English, French, German, Spanish, Mathematics, Biology, Chemistry, Social Studies, and Special Education. ***Praxis II ONLINE resources are also available.***

To schedule a bulk pick-up of materials or request online resources, please contact Dorothy Beal (202) 741-8569 or [dorothy.beal@dc.gov](mailto:dorothy.beal@dc.gov).

Hurry! Materials are available on first come, first served basis at our **(New Location)**: 810 First Street, NE, 5<sup>th</sup> Floor, Washington, DC 20002.

# **Appendix B**

## **State Advisory Panel on Special Education**

### **Meeting**

**March 18, 2010**

**5:30-7:30pm**

**The Charles Sumner School – 1201 17<sup>th</sup> Street, NW**

**Washington, DC 200036**

- I. Introductions & Welcome – Chair: Molly Whalen**
- II. Announcements from SAP members for upcoming events, activities, and actions pertinent to SAP interests**
- III. Review/Approval of December 2009 & January 2010 SAP meeting minutes**
- IV. Review & Discussion of the SAP Annual Retreat Report and Workgroups for 09-10**
  - a. Workgroup reports (action items, timeline, team assignments)
    - 1. Monitoring Workgroup – Lead: Julie Camerata
    - 2. Transition & Placement Workgroup – Leads: Julia Howell-Barros & Shawn Ullman
    - 3. Parent & Community Engagement Workgroup – Lead: Karen Wills-Henry
    - 4. Multi-System Populations Workgroup – Lead: Laurie Ellington
- V. Guest Speaker: William Knudsen, Deputy Assistant Superintendent, Monitoring and Compliance Topic: APR & Indicators**
- VI. Report from Tameria Lewis, Assistant State Superintendent of Special Education**
  - a. Update on OSEP determination on OSSE – report on finalized plan
  - b. Update on OSSE's determination on LEAs – appeal status
  - c. Secondary Transition Monitoring
  - d. LEA Monitoring Training
  - e. Review of FFY 2010 Part B Draft State Grant Application
  - f. Update on OSSE position vacancies
  - g. OSEP Verification Visit report status
  - h. Update on OSSE office move
  - i. Other updates
- VII. Legislative Update: Current activity on DC Council regarding special education services**
  - a. Developmental Disabilities Reform Act of 2009 Public hearing – rescheduled date TBA
  - b. Health Insurance Coverage for Children with Autism Act of 2009 – Public hearing March 24, 2010
  - c. Information Sharing to Improve Services for Children & Families Act of 2009 – B18-344 – rescheduled date TBA
- VIII. New Business/Future meeting items**
  - a. OSSE's Quarterly LEA Meetings – explore possibility of SAP representative to speak at March meeting
  - b. SAP tour of the new Early Stages facility at 1125 New Jersey Avenue, NW – schedule time

## **Appendix B**

### **State Advisory Panel on Special Education 2009 – 2010 Meeting Schedule**

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**Meeting Time:** 5:30 – 7:30 PM

**Location:** 441 4<sup>th</sup> Street, NW Washington, DC 20001, Conference Room 1114 – 11<sup>th</sup> Floor,  
(unless otherwise posted)

Thursday, April 15, 2010

Thursday, May 20, 2010

Thursday, June 17, 2010



# **Appendix C**

## **State Advisory Panel on Special Education**

### **Meeting**

**April 15, 2010**

**5:30-7:30pm**

**The Charles Sumner School – 1201 17<sup>th</sup> Street, NW**

**Washington DC 20036**

- I. Introductions & Welcome –Molly Whalen, Chair**  
**Meeting called to order at 5:43PM.**
- II. Announcements from SAP members for upcoming events, activities, and actions pertinent to SAP interests**
- III. Review/Approval of March 2010 SAP meeting minutes**
- IV. Report on SAP tour of Early Stages – Molly Whalen**
- V. Review & Discussion of the SAP Annual Retreat Report and Workgroups for 09-10**
  - a. Workgroup reports (action items, timeline, team assignments)
    - 1. Monitoring Workgroup (with Transition & Placement Group) – Lead: Julie Camerata, Julia Howell-Barros & Shawn Ullman
    - 2. Parent & Community Engagement Workgroup – Lead: Karen Wills-Henry
    - 3. Multi-System Populations Workgroup – Lead: Laurie Ellington
  - b. Draft Reports due May 5, 2010
- VI. Update on New Beginnings and DC CAS Testing - Cathie Carothers, Assistant State Superintendent for Elementary and Secondary Education Administration**
- VII. Monitoring Unit Updates – Melanie Byrd**
- VIII. Report from Cathie Carothers (*substituting for Tami Lewis*)**
  - a. SAP input on federal reporting requirements
  - b. State Grant Application – Summary
  - c. Special Education – snapshot numbers
- IX. Legislative Update: Current activity on DC Council regarding special education services**
  - a. Budget status – hearings: April 22 – DCPS, April 27 – OSSE; plan for official response from SAP
  - b. Developmental Disabilities Reform Act of 2009 Public hearing – rescheduled for September TBA
- X. New Business/Future meeting items**
  - a. OSSE's Quarterly LEA Meetings – explore possibility of SAP representative to speak at June meeting

## **Appendix C**

### **State Advisory Panel on Special Education 2009 – 2010 Meeting Schedule**

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**Meeting Time:** 5:30 – 7:30 PM

**Location:** The Charles Sumner School – 1201 17<sup>th</sup> Street, NW Washington, DC 20036  
(unless otherwise posted)

Thursday, May 20, 2010

Thursday, June 17, 2010